

## Lawrence County Policy for Credit Flexibility End of Course Assessments

One Credit Flexibility option is to earn course credit by taking an end of course exam, in other words to test-out of a class. If a score of 85% or better is obtained, the student may be exempted from taking the course in the traditional classroom setting. Some important details about the process regarding end of course assessments include:

- The Lawrence County Educational Service Center will serve as the testing location for all Lawrence County high school students. The address is 111 S. 4<sup>th</sup> Street, Courthouse 3<sup>rd</sup> Floor in Ironton.
- The student or the student's school district is responsible for the cost of the assessment, \$25 for each exam. The school will collect the \$25 fee from the student, if required by district policy. If the school pays the exam fee for a student and the student does not receive the necessary score, the student will then be responsible for paying the fee for a second exam. This fee will be collected by the school.
- All assessments are computer-based and have been purchased through ACT Quality Core<sup>®</sup> End of Course Assessments. All assessments are research-based and focus on the most essential skills for student success in each subject area.
- End of course assessments that are currently available are: English 9, 10, 11, and 12, Algebra I and II, Geometry, PreCalculus, Biology, Chemistry, Physics, and U.S. History. Assessments in other areas are being developed and may be available in the future.
- Each test-out assessment contains a total of 75 multiple choice items.
- The end of course assessments are available three times a year. A student must complete a TEST-OUT registration form and submit to the high school guidance counselor at least two weeks prior to the testing date.
- **The TEST-OUT form must be signed by a high school representative and the student's parent or guardian.** Once the consent form is signed, the student is responsible for contacting the Lawrence County ESC to schedule an appointment to take the exam. To schedule your exam, contact Dr. Yvonne Stroud, Supervisor, at (740) 532-4223 or (740) 867-3422.
- Once the school faxes the completed form to the ESC, the form with the confirmed date and time will be faxed back to the school.
- If a passing score is not achieved, the student's transcript will not reflect the score.
- The student will receive a Student Report and a Multiple Choice Item Summary report. This report will also be faxed back to the high school to document credit, if the student scored 85% or higher on the exam.



Lawrence County Educational Service Center

## TEST-OUT Registration Form

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Student: \_\_\_\_\_ School: \_\_\_\_\_ Grade \_\_\_\_\_

Ethnicity \_\_\_\_\_ Gender \_\_\_\_\_ Date of Birth \_\_\_\_\_

Phone \_\_\_\_\_

**Name and Signature of Approving Parent or Guardian:**

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

**Name and Signature of Approving High School Representative:**

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

**TEST-OUT SUBJECT AREA APPROVED FOR STUDENT:** \_\_\_\_\_

To be read and signed by the student:

- I understand that I am responsible for contacting the Lawrence County ESC at 740-532-4223 to schedule a day and time to take the computer-based exam.
- If I obtain a score of 85% or better on the test-out, then I may choose whether or not to take the traditional course in my high school.
- If I do not obtain a score of 85% or better, the score will not be reflected on my transcript.
- I understand that I am fully responsible for paying the test-out fee for any test that I take more than once.
- If required, I have paid the school the \$25.00 Exam Fee for each test I will take.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

-----INTERNAL USE ONLY-TO BE COMPLETED BY THE ESC AND FAXED BACK TO THE HIGH SCHOOL-----

\_\_\_\_\_ (Student Name) is scheduled to take

\_\_\_\_\_ (Subject Area Exam) On

(DATE) \_\_\_\_\_ (Time) \_\_\_\_\_