



**Chesapeake
Union Exempted
Village Schools**

**Restart Plan
July/August 2020**







***This is a working document and may need to be adjusted or changed based on new information or requirements set by the Federal Government, Ohio, the Ohio Department of Education, or the Health Department.**



EDUCATION MODELS

<p><u>Traditional Classroom</u></p> <p>w/ Health and Safety Guidelines</p> <p>All Attend 5 Days a Week</p>	<p><u>Remote Learning</u></p> <p>Students opt into remote learning (based on 9 weeks)</p> <p>Emergency Closure (all students)</p> <p>Select Students (Classes / Grades / Buildings)</p>
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SCHOOL HEALTH GUIDELINES

- A self checklist will be given to parents and staff at the beginning of the year. They will be asked to reference and answer the checklist questions daily before coming to school
- Students and staff will stay home if they have a fever of 100 °F or higher
- Parents shall monitor, on a daily basis, children for signs of possible infection
- Staff will monitor themselves for possible infection
- These include the following symptoms:
 - FEVER OR CHILLS
 - COUGH
 - SHORTNESS OF BREATH OR DIFFICULTY BREATHING
 - FATIGUE
 - MUSCLE OR BODY ACHE
 - HEADACHE
 - NEW LOSS OF TASTE OR SMELL
 - SORE THROAT
 - CONGESTION OR RUNNY NOSE
 - NAUSEA OR VOMITING
 - DIARRHEA
- Any student or employee with a fever will stay home until they have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fever); other symptoms have improved; and at least 10 school days have passed since symptoms first appeared
- An isolation area will be established for students (or staff, if needed) exhibiting symptoms, in order to provide a safe area for individuals to be quarantined while awaiting pick up- this area, along with any area the person occupied, must be fully sanitized following that student or staff member departure
- Notification that a student or staff member has tested positive for COVID-19 will be issued by the Lawrence County Health Department.
- Notification to parents will contain information deemed necessary by the Lawrence County Health Department.
- The School district will cooperate and assist the Health Department's work in social tracing.
- A 14-day home isolation period will be required of any student who tests positive for COVID-19 and anyone who is determined to be a direct contact (exposure) as determined by the Lawrence County Health Department.
- The Lawrence County Health Department will provide a letter to the district explaining and defining what is considered to be direct contact to COVID-19. The district will in turn, inform parents. Any person who is deemed as a direct contact of a COVID-19 case will be expected to quarantine for 14 days after exposure.
- Students who test positive for COVID-19 who are quarantined due to exposure will be placed in remote learning during the isolation period.
- Persons with a confirmed COVID-19 case may return after 14 days and fever is resolved without the use of fever-reducing medication and respiratory symptoms improve.
- The Health Department will be notified in case of a positive or suspected case of COVID-19 in a school building. The Health Department will help to determine next steps. Those exposed may be quarantined and go to remote instruction for a minimum of 14 calendar days (as determined by the Health Department).



- You will note that in the event of a documented positive case, short-term closure may be appropriate. Follow Health Department guidelines. In the event of a shut down, go to remote learning
- Students must wash hands or use hand sanitizer before and after use of the restroom, water filling station, eating, outside activities
- All bathrooms will be cleaned and sanitized frequently (approximately 5 times daily)
- All door handles and stair rails will be sanitized frequently
- Classroom doors and windows will be left open when possible for circulation and to minimize touching of handles
- Students will wipe individual desks down between classes
- Desks and furniture disinfected nightly
- Playgrounds will be disinfected between grade level usage
- Hand sanitizing stations set up throughout the building

SCHOOL DAY PROCEDURES AND OPERATIONS

- Physical distancing guidelines will be followed in the buildings to the greatest extent possible
- Signs will be purchased and placed in schools explaining safety and wellness procedures
- Breakfast will be in the rooms/hallway when students arrive
- Parents assess health of student before school including a temperature check and complete a self-assessment checklist which includes communicating with the school if the student exhibits symptoms
- Teachers and other staff members complete a self-assessment checklist, including a temperature check, and communicate with the school if sick or showing symptoms
- All teachers report to school daily, including during school closure, unless otherwise instructed
- Students and Staff wear face coverings on all school property (except when actively eating and drinking), including grounds, buildings, and buses when appropriate social distancing cannot be maintained
- A student may be excused from wearing a face covering with a Doctor's excuse
- Students will be provided one face mask. If students arrive without a face covering, the school will provide them with a disposable face mask, up to three times per student. Students are permitted to wear face coverings provided by their family. Writing and graphics on the face covering should be appropriate
- Students will be provided one reusable water bottle
- Teachers are allowed to use outside areas for class, weather permitting
- When students rotate classrooms, desks and other surfaces must be wiped down during transition (for example, a case of disinfecting wipes is by the door, students fully exit the classroom before others enter to adhere to social distancing, students who enter the room, grab a wipe and wipe down their desk and any other surface they use, they then use hand sanitizer
- Assigned seats in all classrooms, across all buildings
- Additional cleaning of surfaces including, but not limited to restrooms, water fountains, desks, door handles, stair rails, playground, materials, and equipment
- Students wash hands or use hand sanitizer before and after recess
- Students are encouraged to bring their own water bottles to school and are permitted to use the water fountain as a refilling station only
- Hand sanitizer stations throughout the building



- Elementary pick up will require parents to present a pick up badge at the outside gym door and students will meet their parent at the cafeteria door
- No Field Trips
- All area rugs removed from classrooms
- No checking out library books
- Kindergarten Orientations will be scheduled by appointment
- Back to School Nights have been cancelled for the 20-21 school year
- Visitors limited to emergency situations and enrollment
- Visitors are required to wear a face covering
- Only one individual per cubby in a self contained classroom - no lockers for upper grades - one binder/accordion organizer/trapper keeper per student - electronic notebooks are recommended
- No Whole School Assemblies
- Attendance will be taken daily in both educational models (traditional and remote) - purpose is to check in with students and make sure they are okay and engaged, mindful of social/emotional well being
- Limit the number of students in the restroom at one time

STUDENT INSTRUCTION

- Families may choose a five day traditional model or all remote learning based on a 9 week period
- The superintendent has the option, should the need arise to offer remote learning in combination with in-person learning (per remote learning plan)
- Electronic devices have been ordered for all students, should devices not arrive before the start of school, students will use their personal devices for remote learning activities and instruction. If a student does not have access to a device and/or the internet, a building level team will brainstorm ways to provide access OR a paper packet with instructions and possible use of phone-in instruction will take place.
- Students must follow our acceptable use agreement and computer (electronic device) guidelines
- Expectations and grades for all learning models will be the same regardless of their learning environment
- Building plans in place for assessing where students are and gaps that may exist (iReady, Quarterly Assessment)
- No live stream with students present
- Daily Intentional Instruction expectations are K-2 (30-45 minutes), 3-4 (45-60 minutes), 5-8 (20 minutes per core subject), 9-12 (20 minutes per subject/period), K-8 (rotation classes 5-10 minutes daily)
- When students are remote, direct contact should be made with all students at least once weekly
- Remote lesson plans should be comparable across all learning models, and time equivalent to traditional school periods/days
- Remote learners will log in to Google Classroom for attendance purposes
- A full time sub will be available at each building for the 20-21 school year
- Students will have one to one devices, once they arrive in the district, and it is recommended that these devices be used daily in a similar fashion to the remote learning experience in order for students to become familiar and comfortable with all potential learning models
- Considerations will be given to using inside, large areas for classroom instruction to help maintain social distancing - example: gyms, cafeterias, libraries, playground etc.



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- Desks and tables will face the same directions and be organized to allow for the maximum amount of social distancing
 - Outside areas for instruction are allowed
 - Currently, families will commit to remote learning on a 9 weeks basis
 - In order to meet Ohio attendance policies, when students are remote, they are required to log in to Google Classroom on a daily basis.
 - When learning is remote, students will have the ability to log in and watch/listen to live lessons, or they can watch/listen to recorded lessons
 - In order to provide equitable access to students learning in person, teachers are only available between the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday, excluding days when school is not in session, according to their teaching schedule or by appointment
 - Families choosing the option of remote learning will sign a commitment contract at the beginning of each 9 weeks grading period
 - All grade levels or specific subjects will have expectations for remote learning
 - Expectations will be provided to teachers by the building principal
 - A teacher's classroom expectations, lesson plan template, appointments during remote learning (if applicable), grading procedures will be provided by the teacher to the building principal
 - Teachers will be responsible for students on their roster (both in person and remote learning)

TRANSPORTATION

- All students and bus drivers must wear facemasks
- Buses must release riders one bus at a time
- Assigned seats for each route, seating charts will be kept
- Consistency in daily riding of the bus is required for safety reasons. Students who live in two different homes may have two different routes depending on days of the week, but no bus passes to ride with friends will be issued
- Extra cleaning of buses before and after route
- Students keep their hands to themselves on buses
- No Field Trips
- According to OVC policy, the band will not travel to away games
- According to OVC policy, cheerleaders will not travel to away games

FOOD SERVICE

- Staff will wear masks and gloves during food preparation and serving
- Social distancing should be maintained as much as possible- assigned lunch tables
- Breakfast served in the classroom
- K-4 will be served in the cafeteria, gym, and classroom
- 5-8 will be served in the cafeteria with overflow seating in other locations
- 9-12 will be served in the cafeteria with assigned lunch tables
- Pre-packaged flatware
- No sharing of food between students
- At the middle and high schools, if a student does not want a milk, they do not need to take it
- Sneeze guards and protective barriers installed by cashier and serving areas when appropriate
- On-line payment portals are encouraged to limit cash transactions
- Free and Reduced applications will be available on-line



EXTRA CURRICULARS (Sports, Fine Arts)

Sports-

- The district will follow OHSAA and OVC guidelines for sports

Band-

- 6 feet apart if possible, more space for larger instruments, like trombones
- Set up in straight lines, not curved
- No spit valves emptied on the floor
- Wipe down cases and lockers if in the band storage room
- Use a portable amplifier in large or outdoor areas
- The band will not travel to away games

