

CHESAPEAKE
UNION EXEMPTED VILLAGE SCHOOLS
REMOTE LEARNING PLAN



INTRODUCTION

In order to provide flexibility to respond to changing conditions, this plan may be amended from time to time as needed at the discretion of the Superintendent.

The following remote learning plan will apply whenever remote learning is offered to some or all students during the 2020-2021 school year, as indicated below:

- ✓ Remote learning will be offered when closure is required by the state or federal government or health officials and/or as determined by the Superintendent or designee.
- ✓ The Superintendent shall have discretion to offer parents the option for remote learning throughout the school year, to require remote learning District-wide for the entire school year or any portion thereof, to require remote learning for all students in all subjects and grade levels or just some students, subjects and/or grade levels, and/or to require remote learning in combination with in-person learning. Currently, students at Chesapeake Schools will commit to remote learning on a 9 weeks basis.
- ✓ Remote learning will be offered for the entire district, for a particular building, for a particular school and/or for a particular group of students as an as-needed component of the instructional program due to unplanned occurrences, including when a student or students are prohibited from attending school in person for health reasons.
- ✓ Remote learning will be offered throughout the school year as a regular and standard component of the instructional program, for the entire district, for a particular building, for a particular school and/or for a particular group of students, and will be offered to all parents as an option for their child/ren.
- ✓ Families choosing the option of remote learning will sign a commitment contract at the beginning of each 9 weeks grading period.
- ✓ Students will follow the Acceptable Use Agreement and computer (electronic device) guidelines.
- ✓ The expectation is that students will have their electronic device fully charged each evening in preparation for school the following day.

CRITERION ONE:

STUDENT INSTRUCTION

A description of how student instructional needs will be determined and documented

Student instruction, whether remote or in person, shall be provided in accordance with teacher lesson plans and curriculum standards. Each classroom teacher shall develop written lesson plans for each course taught by that teacher that can be conveyed in person or remotely, as needed. Teachers shall make every effort to ensure that students are provided with comparable learning opportunities, whether instruction occurs remotely or in person.

In order to provide equitable access to students learning in person, teachers are only available between the hours of 8:00 a.m. and 3:00 p.m. Monday through Friday, excluding days when school is not in session, according to their teaching schedule or by appointment.

Lessons for instruction of all students, whether in person or remotely, shall be designed with the age and needs of the students in mind. Students will have the ability to log in and watch / listen to live lessons or they can watch / listen to recorded lessons. Regular classroom teachers shall work with special education teachers and intervention specialists on design of lesson planning for special needs students.

To inform lesson plans, teachers shall regularly assess individual student instructional needs, documenting the assessment in writing, and shall differentiate instruction as needed to take account of varying student instructional needs, including for special needs and gifted students. Regular assessment will include an initial formative/diagnostic assessment establishing a student's readiness to perform grade level or course learning standards. After the formative/diagnostic assessments occur, a plan including progress monitoring shall be developed in accordance with district expectations to address any gaps in knowledge and skills which may prevent the student from being successful.

Teachers shall designate the order in which the lessons are to be provided to students in teacher's class and will update or replace such lessons as necessary throughout the school year based on the assessed instructional progress of students.

No live stream with students present.

Daily Intentional Instruction expectations are K-2 (30-45 minutes), 3-4 (45-60 minutes), 5-8 (20 minutes per core subject), 9-12 (20 minutes per subject/period) , K-8 (rotation classes 5-10 minutes daily)

When students are remote, direct contact should be made with all students at least once weekly.

Remote lesson plans should be comparable across all learning models, and time equivalent to traditional school periods/days

Quarterly / Formative / Diagnostic Assessments will be given and the data concerning educational needs will be presented to TBT's, BLT's, and DLT's. Teachers will plan instruction accordingly.

CRITERION TWO: GRADING AND PROMOTION

The method to be used for determining competency, granting credit and promoting students to a higher grade level

Teachers shall be responsible for determining student competency and grading student assignments, whether learning occurs remotely or in person. The administration, with input from teachers, shall determine granting of credit and student progression to the next grade level.

If the student does not complete the lesson within the required time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

The administration, with input from teachers, shall develop additional guidelines as needed for student grading and assessment in a remote learning environment (e.g., adjusting the time frame for submission of an assignment or accounting for the requirements of a student's IEP).

The requirements for promotion of students to a higher grade level shall not be altered due to a remote learning environment for some or all of the year.

CRITERION THREE: ATTENDANCE AND PARTICIPATION

The school's attendance requirements, including how the school will document participation in learning opportunities

Teachers will be responsible for reporting student attendance in accordance with state requirements and ODE guidelines, whether instruction is provided in person or remotely. The administration, with input from teachers, shall develop guidelines for tracking attendance in a remote learning environment. Students will be required to log in to Google Classroom on a daily basis.

Teachers will also be responsible for assigning and documenting student completion of work in a remote learning environment and/or participation in online classes, and for following up with the student's parent/guardian as appropriate when it appears that a student is not participating in learning opportunities.

CRITERION FOUR:

PROGRESS MONITORING

A statement describing how student progress will be monitored

Teachers will be responsible for assessing, documenting and communicating student progress, whether students are physically in class or learning remotely. Progress towards learning will be communicated through feedback/grades on assignments, conferences (phone conferences or virtual meetings will be used whenever possible), midterm reports, and report cards.

CRITERION FIVE:

EQUITABLE ACCESS

A description as to how equitable access to quality instruction will be ensured

When remote learning is being provided online, the District will facilitate access for students who do not have computers and/or internet at home. Provision of access may include some or all of the following: teacher preparation and distribution of paper copies of lessons, distribution of electronic devices, designated hot-spots, and provision of downloadable instruction. Building principals shall encourage teachers to use their best efforts to develop lesson plans that can also be conveyed remotely.

Lessons for instruction of all students, whether in person or remotely, shall be designed with the age and needs of the students in mind. Regular classroom teachers shall work with special education teachers and intervention specialists to facilitate access to remote learning opportunities by special needs students.

CRITERION SIX: **PROFESSIONAL DEVELOPMENT**

A description of the professional development activities that will be offered to teachers

The District will offer professional development to assist teachers to develop effective lesson plans and teaching strategies for a remote learning environment, including, but not limited to, the following: *Google Classroom, Google Suite, Google Certification, In-Person Inservice, etc.*

Written materials with lists of available resources will also be provided to teachers. Additional professional development for remote learning may be offered during the course of the school year.