



**School Parent and Family Engagement Policy
Chesapeake Union Exempted Village Schools
2024-2025
Updated 10/2/2024**



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In support of strengthening student academic achievement, the Chesapeake Union Exempted Village School District receives Title I, Part A funds and must jointly develop with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the schools' expectations for parent and family engagement and describes how the schools will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the district.

Chesapeake Elementary, Middle School, and High School agree to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing and timely way, in the planning, review and improvement of programs under Title I, Part A, including the planning, review and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan.
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children, including providing information and school reports required under Section 1111 of ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and carry out programs, activities and procedures in accordance with this definition:
 - *Parent and family engagement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring:*
 - *Parents play an integral role in assisting their children's learning;*
 - *Parents are encouraged to be actively involved in their children's education at school;*
 - *Parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children; and*
 - *Other activities are carried out, such as those described in Section 1116 of ESSA.*

Required School Parent and Family Engagement Policy Components

The school parent and family engagement policy includes a description of how the school will implement or accomplish each of the following components:

- **Jointly Developed**

Chesapeake Elementary, Middle School, and High School will take the following actions to involve parents in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs and/or Family Engagement Activities including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible. (Chesapeake High School is not a Title I School but does take part in Parent and Family Engagement Activities in compliance with this board adopted policy.)

Parents will be involved in the development of the school parent and family engagement policy and can provide feedback in the following ways:

- *Public Comment at Board of education meetings, including, but not limited to the August BOE meeting*
- *Send feedback to the Superintendent's Designee through email, phone call, or a scheduled meeting*
- *Sign in sheets and follow up surveys to gather feedback and recommendations may be used during Parent and Family Engagement Activities*
- *End of the Year Survey*
- *A parent representative is included on the District Leadership Team*

- **Annual Title I Meeting**

Chesapeake Elementary and Middle School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- *The Title I Meetings will be held on parent / teacher night in November (the Monday before Election Day)*
- *The Parent / Family Engagement Policy and Schoolwide Plan will be available to parents at the August BOE Meeting, During Back to School Nights, and at Parent/Teacher Conferences*
- *The School-Parent Compact will be sent home with each student in their beginning of school packets*

- **Communications**

Chesapeake Elementary and Chesapeake Middle School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs;
- Flexible number of meetings, such as meetings in the morning (upon request) or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement; and
- Information related to the school and parent programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.
- The parent / family engagement policy and schoolwide plan will be available to parents at the August BOE Meeting, during back to school nights, and at Parent/Teacher Conferences

- School and parent programs, meetings, and other activities will be communicated/advertised on social media, through flyers, school signage, school phone messaging system. Alternate forms and formats of communication may be used upon request and, to the extent practicable, in a language parents can understand.

School-Parent Compact

Chesapeake Elementary, Middle School, and High School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership to help children achieve the state's high standards.

- The School-Parent Compact was created jointly with school staff and parents
 - The School-Parent Compact is shared at a BOE Meeting in August and Parents are asked to provide feedback or recommendations for improvements
 - The School-Parent Compact is sent home to all students and their families in beginning of the year packets
- **Reservation of Funds (only applicable to districts with Title I allocations of \$500,000 or more)**
If applicable, **Chesapeake Schools** will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Chesapeake Schools does not currently receive \$500,000 or more in Title 1 funds. If the district receives \$500,000 or more in Title I allocations, the district must reserve 1 percent for parent and family engagement activities. If the school is allocated a percentage of the 1 percent, the district will share with parents the budget for parent and family engagement activities and programs at Title 1 Meetings in November and solicit input into how the funds are used.

- **Coordination of Services**
Chesapeake Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:
 - The schools will coordinate with our after-school PEAKE program to provide parent / family engagement events and activities
 - The schools will coordinate with local youth leagues to provide opportunities for students
 - The schools will coordinate with local homeless shelters, food banks, medical providers, independent living providers, preschools, the CAO, and other support providers to provider additional supports and resources for families

- **Building Capacity of Parents**

Chesapeake Elementary, Middle, and High School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress and the achievement levels of the challenging state academic standards;
- Provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and
- Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging state's academic standards;
 - The state and local academic assessments, including alternate assessments;
 - The requirements of Title I, Part A;
 - How to monitor their children's progress; and
 - How to work with educators to improve the achievement of their children.
- The schools will provide literature that builds capacity which may include information about state academic standards, state assessments, ACT, College Credit Plus, gifted screening and service, special education, 504s, after-school programs, tutoring, online resources, parent/teacher conferences, etc.
- The schools will hold parent meetings focused on understanding services available and how we can all work together to help students achieve academic success

- **Building Capacity of School Staff**

Chesapeake Schools will provide training to educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- The schools will provide online trainings, professional development trainings, and other resources with school staff to build their capacity to work with parents as equal partners.
- Parent representatives will be included on Building Level Teams and District Level Teams
- PTOs will work with school administration and staff at Chesapeake Elementary and Chesapeake Middle School

Chesapeake Schools will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Working with parents and families on a case-by-case basis
- Parents and families needing extra supports may request such supports at their child's school or by contacting the Superintendent's Designee at the Board of Education
- Working with schools to assist in parent and family engagement activities

Building Capacity for Involvement

The School Parent and Family Engagement may include other activities not listed in this policy depending on opportunities that arise throughout the school year. Parents / families and the school district will work together to improve outcomes for students. District staff will have meaningful conversations with parents and always look for ways to build parent capacity for involvement to support children's academic achievement.

- Provide Parents and Families multiple opportunities throughout the school year to participate in activities. Examples may include Back to School Nights, Parent/Teacher Conferences, Grade Level Programs, Halls of Halloween, Christmas at the PEAKE, CC+ Meetings, PTO Events, Academic Programs, Book Fairs, During School Activities, etc.
- Pay reasonable and necessary expenses associated with local parent and family engagement activities – implemented through requests made to the superintendent designee, superintendent, or treasurer
- Maximize parent and family engagement and the participation in their children's education, arrange school meetings at a variety of times, or conduct online conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school
- Adopt and implement model approaches to improving parent and family engagement; - leverage after school parent family engagement activities to coordinate efforts
- Include a parent representative on District Leadership Teams to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- Work with community-based organizations and businesses, including faith-based organizations, to provide parent and family engagement activities, events, and supports – work together on committees and with these organizations (Examples: Community Egg Hunt, Thanksgiving and Christmas supports for food and gifts with the Chesapeake Mission Outreach, Youth Activities, etc.)
- Once our new Appalachian Community Engagement Center is built, health care, mental health care, Ohio Means Jobs, physical fitness, and expanded flex space will help to enhance parent / family engagement